

**LEA COUNTY WOMEN'S NETWORK
BASIC RESPONSIBILITIES
PAST PRESIDENT**

The term of office is from January 1 through December 31 in year following year of Presidency.

- **Shall be a active LCWN member**
- **She shall have voting rights at the Board Meetings**
- **She shall work closely with the President**
 - **Provide support**
 - **Advise of changes made during her Presidency**
 - **Pass on All LCWN items to the President in January of the new year**
 - **Provide a year folder separated monthly for history**
- **She shall attend the monthly Board Meeting regularly**
 - **Will send proxy when she can't attend**
 - **Will notify the President when she can't attend**
- **The past President shall appoint a person or persons to help her fulfill the duties of this office.**

**** There will no longer be an annual copy of the membership directory ~ a membership roster may be downloaded by members from the Website. ****